



Planning Committee Terms of Reference

1. **Purpose:** The Committee enables the Council to decide comments on planning applications, in meetings where planning applications are the sole business.
2. **Scope:** The Committee has authority delegated from the full Council to undertake the following:
 - a. Decide the comment of the Council on planning applications for which the Council has been notified under the Town and Country Planning Act 1990 Schedule 1, paragraph 8; and all other applications under the Town and Country Planning Act 1990, or the Planning (Listed Buildings and Conservation Areas) Act 1990, for land within the parish boundary.
 - b. Decide the comment of the Council on applications under the Town and Country Planning Act 1990 outside the parish, where the Chairman of the Committee deems that the proposed development will directly affect the parish; or where the planning authority has notified the Council of the application.
 - c. Receive (for information only) presentations on proposed developments within the parish.
3. **Governance:** The Standing Orders for Ampfield Parish Council govern the Planning Committee and its meetings.
 - a. References in the Standing Orders to “the Chairman” shall be construed as references to the Chairman of the Committee.
 - b. The Committee is a Standing Committee.
 - c. The quorum for meetings shall be as for the full Council.
 - d. There is no minimum requirement for frequency or number of meetings of the Committee: meetings will normally be extraordinary meetings convened as necessary to allow a timely comment to be made to the planning authority.