

Full Council Meeting Minutes of Ampfield Parish Council
held on Monday 21st July 2025 at Ampfield Village Hall at 7pm

Attending: Cllr Julian Jones, Cllr Chris Ling (**Vice-Chair**), Cllr Bryan Nanson (**Chair**), Cllr Graham Roads, Cllr Julie Trotter, Cllr Sally Yalden (TVBC), Karen Cramoysan (Clerk), 0 Members of the Public

4790 Apologies: Cllr Martin Hatley

4791 Declarations of Interest: None

4792 Public Participation: None

4793 Minutes of the Full Council Meeting held on 9th June 2025 - RESOLVED: Minutes were formally received, amendments were noted for item 4774 and 4780 name changes, agreed by all Councillors as a true and accurate record and signed by the Chair.

4794 Matters arising from the Minutes: None

4795 a. Report from TVBC Councillor Sally Yalden: was noted and is attached to these minutes.

b. Report from Committee and Portfolio Holders: Cllr Ling reported that the Lengthsman is due on 14th August and will be clearing the vegetation by the chevrons on Hood Rd (Highways Land) and at Ratlake by the Hursley boundary. Cllr Nanson asked if the overhanging tree at Recreation Ground entrance could be looked at also.

4796 Financial Matters

a. Bank reconciliation – RESOLVED: Unfortunately due to Locum Clerk holiday and the finance link that was emailed to us only showed payments from May, no bank reconciliation was produced for June. The new Clerk hasn't seen a June bank statement and is unable to produce the bank reconciliation to the end of June. This will be distributed to all Members once available and will be issued on the September agenda.

b. Accounts for payment – RESOLVED: New Clerk couldn't see anything due to be paid and provided a list of payments that had been made in July from the mini bank statement online. As the Locum Clerk was away on holiday we were unable to clarify this. Cllr Ling reminded the Clerk that he had put in expenses for on 27th June and had not yet been re-imbursed. All Councillors authorised the payment and Clerk will reimburse Cllr Ling on Tuesday 22nd July.

Payment authorised:

Cllr Ling - galvanised shear nuts Morleys Green gate	37.97

Total	37.97

Payments made between meetings;

Staff Costs – Staff Salary	892.36
Highbridge Civil Eng – Morleys Green works	5006.31
The Play Inspection Co – Pay Area inspection	108.30
Transfer to Current Account	10000.00
E.on	187.91
Test Valley Borough Council	536.63
ID Mobile	8.00

Total:	16739.51

c. Income and anticipated expenditure:

Receipts:	Allotments (plot 12)	75.00

Total:		75.00

Anticipated expenditure: Security swing gate at Village Hall **5916.00**

d. To approve expenditure of £299 (initial set up fee) then £37 pm for Scribe accounts:

Cllr Ling asked Clerk to contact Easy PC for a comparative quote for their system. Clerk contacted them via their website last week and also rang and left a message but had not heard anything back from them. It was therefore **RESOLVED:** by all Councillors that the Chair and Clerk would make a decision which package to go for once the Easy PC quote was received.

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Policy

a. Councillor Vacancy: No applications have been received. Cllr Nanson suggested that this is revisited within the next couple of months and reminded Councillors to ask people they knew if they were interested in joining the Parish Council.

b. Clerk Handover update: Cllr Nanson advised that the new Clerk has now been added to TSB but needs to be added onto NatWest. Once the Locum Clerk has returned from holiday, a meeting will be organised to hand over her laptop, phone, keys, passwords etc. Handover should be completed by the end of August.

c. TVBC Local Plan event dates: Cllr Nanson advised all Councillors that there are still some local dates to see the plans; 22nd July at North Baddesley Village Hall and, 29th July at Abbotswood Community Centre. Clerk advised she attended the event in Wellow on 10th July.

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Community & Environment

a. Chapel Wood: Cllr Roads advised that the weather at the moment is not helping; the bracken is overgrown and it is a challenge to keep the footpaths clear.

b. Morleys Green: Security works have now been completed comprising of new ditch, bollard for the gateway, locks and shear nuts. Expenditure to come out of Morleys Green reserves.

Cllr Ling will be drafting a response to the Solicitor regarding the ongoing issue with the freehold.

c. Burial Ground:

i) Request from non-resident to be interred: RESOLVED: Enquiry received from Undertaker about a reserved plot for the wife of a previously interred person in 2005 (interments at that time were being handled by St Marks Church). Cllr Nanson checked back on historical minutes and no plot had been reserved at the time of interment. It was also minuted at the meeting following the interment that the person interred was a non-resident and the Burial Regulations were created at that time not allowing non-residents into the Burial Ground. Clerk spoke to all Councillors and a decision was made on this occasion to not cause the family distress and allow this interment to go ahead so that the family would have both parents in the same burial ground.

ii) To Review Burial Ground Regulations: RESOLVED: The Burial Regulations regarding burial plot reservations will be looked at, updated and presented at the September meeting. Cllr Roads suggested that we also look at Ashes plots reservations.

Cllr Roads also reported that the cruciform yew trees have held up well during the hot weather but he has noticed that there are weeds around the trees. This would be a big job to remove as the framework would have to come off. The bracken at the rear of the burial ground needs to be cleared and the area will need to be re-seeded.

d. Allotments: Cllr Nanson reported that the last plot has now been let with a 3-month payment holiday due to the state of the plot. There is a plot that hasn't been worked for some time and the Clerk may have to send a letter to the tenant.

e. Defibrillators: Cllr Nanson has removed the unit at Potters Heron hotel and it is in storage at the Pavilion. It has been decommissioned on 'The Circuit' website.

f. Telephone Kiosk: Cllr Trotter gave her thanks to Cllr Ling, Cllr Hatley and Mike Hansford who worked tirelessly for 6 hours on what should have been a 2-hour job on 27th June adjusting the door and getting it to fit back on. It was a couple of millimetres too tight due to the layers of new paint which was stopping it from closing properly. The closure fittings were then installed and the telephone box looks magnificent now.

g. Highways – Nothing to report.

h. Village Hall car park – to consider installation of a height barrier: **RESOLVED:** Quote for £5916.00 from Highbridge Civils has been accepted and the gate was ordered on 8th July 2025. Funding from Contingency Reserve Fund. Awaiting installation date.

i. Parish Council Communications: **RESOLVED:** Councillors approved the Clerk's request to set up a Parish Council Facebook account to improve communications to residents. Clerk will administer the page and will remove the 'contact us' option directing customers to email the Clerk to report any problems.

j. Tree Surveys – to consider SLA agreement with NFDC: **RESOLVED:** Cllr Roads feels that the Council has adequate tree cover in place with the current supplier for Chapel Wood. It was suggested by Cllr Ling that the other trees in the Parish are brought in line and surveyed when Chapel Wood is next done. This was **AGREED:** by all Councillors.

k. Recreation Ground / Pavilion:

i) **Playground inspection:** **RESOLVED:** Councillors were circulated the inspection report in advance of the meeting; Cllr Ling contacted Wicksteed for a price for an insert for the Mystical product. All other findings on the report, gate, fencing, spinning pole and swing were classified as 'low' or 'very low risk'. The Cricket club have attended to the weeds. Parish Council to make sure that the weedkiller is child safe.

ii) **Solar Panels and Batteries project:** **RESOLVED:** The CAF Grant (maximum of £11250.00) was submitted in June and subsequently withdrawn following advice from Louisa Rice at TVBC that these grants were oversubscribed. A Climate Change Grant application was submitted instead; this grant gives out a maximum of £10k and it is likely that we could apply for £5k from the Cricket Club CIL grant. If the Climate Change grant is awarded, this would leave a shortfall of between £5-8k which would be met by Ampfield Parish Council. A grant to SSE was also made for £20k but Cllr Ling is not optimistic that we would be successful in obtaining this money.

4799 Correspondence and Communications: LGR information received from HCC and TVBC.

4800 To consider Planning Application: 25/01417/FULLS – 6 Hook Water Close, Chandlers Ford Demolition of single storey rear extension and erection of two storey rear extension **RESOLVED:** Councillors voted **No Objection** for this application.

4801 Next Meeting Dates:

Planning:	Monday 11 th August 2025 at 7pm
Full Council:	Monday 8 th September 2025 at 7pm

Meeting closed at 8:19pm

Chairman -----

Date -----

June 2025 Report from Cllr Sally Yalden Test Valley Borough Councillor

Planning Inspectorate appeal decisions: There were two cases in June – both dismissed.

[Land at "Willbox", Crescent Estate, Station Road, Nursling.](#) 'The main basis of appellant's case is to allow time for submission and determination of an application to reposition the workshop canopies to a different position, and for staff to find alternative jobs if the application is unsuccessful as they may need to be laid off'. **The appeal is dismissed and the enforcement notice is upheld without variation.**

[Rownhams Lane, North Baddesley.](#) The development proposed is described as "Loft Conversion - Creating a FF habitable space. Ridge raise included into designs to allow for sufficient internal head height for client." **The appeal is dismissed.**

Enforcement cases: There are currently 9 open alleged planning breaches in A&B.

Councillor community grant

The councillor community grant has received two applications which takes the amount for this financial year to **£1764.43**.

Youth Assembly – Braishfield

I recently met with Louisa Rice and another officer who holds special responsibility for youth projects in the borough. The current proposal is to hold a session in early September, facilitated by TVBC, aimed at bringing together some of the younger members of the village and partly modelled on the successful Thriving Communities workshops.

Local Government Reorganisation (LGR)

The final submission to government for LGR proposals are required by 26 September. In anticipation of this, an Extraordinary Council meeting followed by an Additional Cabinet meeting have been arranged for Wednesday 24 September.

Work is now commencing on a programme of public communications and engagement to support the development of the proposals for local government reorganisation. The survey is online: [Have Your Say Today - Our Place Our Future - Commonplace](#). It will close on Sunday 27 July.

A deliberative engagement workshop will be held in Test Valley to gather in-depth community input. In partnership with Thinks Insight and Strategy and Plus 4 Market Research, the workshop will explore residents' experiences, priorities, and hopes for the future of local government. Twenty-five participants will be selected to reflect the diversity of the community and take part in a three-hour session in early July. Similar workshops will also be conducted in Winchester and the New Forest.

Climate change grant:

A new Climate Change grant was launched in June.

The Climate Change grant is available to community groups and other not-for-profit organisations for core works to improve energy efficiency and reduce greenhouse gas emissions of their assets and / or deliver projects to improve community resilience to climate change. Please note businesses are not eligible for this grant.

Types of work that could be funded for community buildings include, but is not exclusive to: LED lighting; replacement for single/failed glazed windows with more energy efficient windows; insulation; thermal blinds; repairs to roofs to enable other projects such as solar panels; battery storage; electric vehicle charging points; contribution towards solar panels; contribution to Air Source Heat Pump.

Applicants can apply for a grant of up to £10,000 towards a project.

If you have any further questions, please contact climatechange@testvalley.gov.uk.

Neighbourhood Planning Support

The government have with immediate effect removed the funding and support available to Parish and Town Councils to undertake Neighbourhood plans. There has been no communication from MHCLG about this significant change.

Locality, the membership organisation commissioned by MHCLG to deliver the support programme, has published the statement below and issued information to bodies receiving support:

"MHCLG has informed us that, as a result of the spending review, they cannot proceed with commissioning new neighbourhood planning support services for 2025 onwards. Unfortunately, this means that we cannot open to applications for new grants or technical support. We are able to complete all technical support packages agreed by MHCLG by the end of March 2025 and we have until the end of March 2026 to do so depending on the timetable for each package."

The council are considering the implications that this will have on our communities and will provide a further update in due course.